EVERGREEN
PRIMARY SCHOOL

31 Woodlands Circle, Singapore 738908
Tel: 6368 7705
Email: evergreen_ps@moe.edu.sg
Website: https://www.evergreenpri.moe.edu.sg/

10 November 2026

INFORMATION SHEET ON SCHOOL BUS SERVICES FOR YEAR 2027

Dear Parents/Guardians

To help parents/guardians who need transport arrangement for their children, we are pleased to inform you that the school has appointed **Vasantham Transport Pte Ltd** for the period of **2** years from **January 2027 to December 2028** to provide the following services:

a. Daily School Bus Services (i.e. for sending pupils from home to school and vice versa)

2 Parents who are interested in taking up the school bus services in 2027, please complete the attached request form and forward it to the bus operator or the liaison officer directly by **27 November 2026** as follows:

Name of Bus Operator	:	Mr Gnanasekaran Balaji
Contact Number	:	90619947
Email address	:	gbalaji.Vasantham@gmail.com balaji.2k3@gmail.com

School Bus Fares

4 Parents may discuss their requirements directly with the bus operators to agree on the actual bus fares based on the 'Not to Exceed' Price. The table below shows the 'Not to Exceed' Prices for both the daily school bus services:

Daily School Bus Services **based on "Not to Exceed Price"** (i.e. for sending pupils from home to school and vice versa)

Bus fares applicable from **1 January 2027 to 31 December 2028:**

	Up to 15 seater	
Distance	1 way	2 way
Up to 2km	$113	$151
>2 – 4km	$157	$195

Note: Charges for small buses (15 and below seater type) are generally higher for the host of benefits of mandatory installation of seat belts, one-to-one seating, easier access to pick up points and shorter journey time.

For students staying beyond the maximum distance range, parents may approach the bus operator directly for negotiation of bus fares.

The term "Distance" shall mean the shortest travel route between the start point and the end point as calculated using Google Maps[1], or such other application or website to calculate distance as may be agreed between the School and the School Bus Operator, determined at the time of receipt of the Request for Services.

The website address for Google Maps is https://maps.google.com

5 The annual bus fares will be payable over 9 months in a school academic year. The collection months are January, February, March, April, May, July, August, September and October. There will be **no collections for the months of June, November and December**. Please refer to the illustration in Appendix A.

6 The School Bus Operator shall collect a deposit equivalent to one month's bus fare, in addition to the bus fare for the first month. This deposit shall be applied towards the payment for the final month of service.

Other information

7 We would like to highlight the following:

a. The school bus service is provided for trips to and from the school before and after official school hours as follows:

i. Daily school timing: 7.30 A.M.
ii. Latest arrival time in school: 7.25 A.M.
iii. Latest departure time from school: 10 minutes after school dismissal (i.e.1.40 P.M. (school dismissal is at 1.30 P.M.).

b. It is the parent's responsibility to pay the monthly bus fare directly to the bus operator by **first day of the month**.

c. Parents are advised to take note of the operator's termination clause in the agreement "Request for School Bus Services 2027" form.

Feedback

8 The school will continue to seek feedback from parents periodically. Parents may also provide feedback directly to the school. The information gathered will help the school in assessing the appointed bus operators' performance and decide whether to renew their contracts or go through the proposal invitation process to appoint new operators. For any feedback concerning the service standards and behaviour of the bus drivers/attendants, parents may contact the school's office at 63687705 or email the school at evergreen_ps@moe.edu.sg

Thank you.

Evergreen Primary School

Appendix A

This example is a 9-month payment schedule based on a monthly fare of $108 for one-way.

Month	9-months (One-way)
Jan	$108
Feb	$108
Mar	$108
Apr	$108
May	$108
Jun	0
Jul	$108
Aug	$108
Sept	$108
Oct	$108
Nov	0
Dec	0
Total	***$972***

EVERGREEN PRIMARY SCHOOL
Request for School Bus Services 2027

To:

Vasantham Transport Pte Ltd
10 Jalan Besar, #09-03
Sim Lim Tower
Singapore 208787
Contact no. 90619947
Contact person: Mr Gnanasekaran Balaji
Email address: gbalaji.Vasantham@gmail.com
balaji.2k3@gmail.com

PLEASE NOTE:

1. This Form sets out your request for school bus services. **It does not constitute the bus operator's agreement to provide the services**. The bus operator will review the information you provide in this Form and will confirm with you the pick-up and drop-off location, as well as the bus fare. Please note that the school bus operator may propose an alternative pick-up and/or drop-off location. The use of common pick-up and drop-off points could help operators deploy their drivers more efficiently, as it allows them to ferry more students on each school bus route and, where appropriate, use larger capacity buses. Such an arrangement would not only help operators cope with fewer drivers, but may also help reduce the overall journey time due to fewer stops, as well as allow for later boarding times for students who are picked up first. If you are agreeable to and accept the pick-up and drop-off location as well as the bus fare proposed by the school bus operator, a contract will be constituted between you and the school bus operator for the provision of school bus services for the calendar year 2027 ("**Parent Agreement**").

2. The Terms and Conditions Governing this Request for School Bus Services set out in **Annex A** below are deemed to be incorporated into the Parent Agreement.

3. You must submit this Request to the school bus operator by **27th November 2026** if you wish the school bus operator to consider your request.

4. Please note that the school bus operator is not obliged to provide transport services where the distance between the pick-up and drop-off location is more than 4km from the school, or where your child/ward requires after-school drop off for activities ending after 4pm.

Name of Child: _____ Class (2027):___/___* AM/PM

Home Address: _____(S)_____

Contact Number: (Home) _____(HP) _____(HP) _____

Please tick accordingly:

☐ One-way (To school) ☐ Two-way

☐ One-way (From school)

If pick-up/drop-off addresses are different from the above address[1], please indicate:

Pick-up address: _____(S)_____

Drop-off address: _____(S)_____

I consent to the School Bus Operator using the abovementioned information for the purpose of providing School Bus Services and also consent to the School Bus Operator disclosing such information to the School.

_____	_____	_____
Parent's Signature	Name of Parent/Guardian	Date

ANNEX A

TERMS AND CONDITIONS GOVERNING THE REQUESTS FOR SERVICES

DEFINITIONS

1. All expressions in these Terms and Conditions shall, unless the context otherwise requires, have the same meaning as that in the Agreement for Appointment of School Bus Operator to Provide School Bus Services (the "**Main Agreement**"). References to "**Parent Agreement**" refers to the contract between the School Bus Operator and the Parent for the provision of Services, and shall be deemed to include these Terms and Conditions Governing the Requests for Services.

SERVICES TO BE PROVIDED BY THE SCHOOL BUS OPERATOR

2. In consideration of the Parent paying the applicable bus fare in such manner and at such time as may be agreed between the School Bus Operator and that Parent, the School Bus Operator agrees to provide the Services in accordance with this Parent Agreement and the Main Agreement.

3. The School Bus Operator shall provide the Services with all reasonable care, skill and diligence.

4. The bus fares charged by the School Bus Operator to Parents shall be agreed between the Parties but in any case, shall not exceed the maximum bus fare prices specified for the Initial Contract Period and Option Period (as the case may be) set out in FORM A attached to the Main Agreement.

5. In respect of all the Services provided in a calendar year, the School Bus Operator shall only collect bus fares from Parents in respect of the months of January, February, March, April, May, July, August, September and October and the bus fares shall be paid on the **FIRST** day of the said months. For the avoidance of doubt, no Parent shall be required to pay bus fares in respect of Services provided on every School Day in the months of June, November and December.

6. Save for the applicable bus fare, no additional fees or expenses shall be payable by the Parent to the School Bus Operator in respect of the Services.

RIGHTS OF THIRD PARTIES

7. The School may enforce this Parent Agreement, including the recovery of damages from the School Bus Operator, to the same extent as if it were a party to this Parent Agreement, PROVIDED ALWAYS that the School Bus Operator shall not be required to compensate both the School and the Parent in relation to the same losses.

8. Save for the rights of the School against the School Bus Operator under this Parent Agreement, this Parent Agreement does not create any right under the Contracts (Rights of Third Parties) Act, which is enforceable by any person who is not a party to it.

SUBCONTRACTING AND ASSIGNMENT

9. The School Bus Operator shall not sub-contract, transfer or assign this Contract or any part of this Parent Agreement without the prior written consent of the School. The School Bus Operator shall be responsible for the acts, defaults, neglects or omissions of any assignee or subcontractor, their agents, servants or workmen as fully as if they were the acts, defaults, neglects or omissions of the School Bus Operator.

TERMINATION OF CONTRACT

10. This Parent Agreement may be terminated by the Parent at any time for convenience by giving the School Bus Operator at least two months' notice in writing.

11. A Parent may terminate this Parent Agreement immediately if:

    a. there is a breach by the School Bus Operator of the terms and conditions of this Parent Agreement;

    b. the Main Agreement has been terminated for any reason;

    c. where the School Bus Operator is a company, a receiver, manager or liquidator has been appointed over the School Bus Operator, or a resolution for winding up the School Bus Operator has been passed, or the School Bus Operator is subject to a winding-up order of a court of competent jurisdiction;

    d. where the School Bus Operator School Bus is a partnership, the partnership is dissolved or there is a bankruptcy order made against it;

    e. where the School Bus Operator is an individual, the School Bus Operator commits an act of bankruptcy, is adjudged a bankrupt by a court of competent jurisdiction, or dies; or

    f. the School Bus Operator enters into any composition or similar arrangement with its creditors or becomes insolvent.

12. The School Bus Operator may terminate this Parent Agreement immediately if the Parent breaches any term of this Parent Agreement that is not capable of remedy, or where it is a remediable breach, the Parent has failed to remedy the breach within 14 days from a receipt of a notice in writing by the School Bus Operator requiring the Parent to do so.

WAIVER AND VARIATION

13. No waiver or variation of this Parent Agreement shall be of any force unless such waiver or variation is agreed upon in writing and signed by an authorised representative of each of the Parties.

14. Any waiver under this Parent Agreement shall be effective only in the instance and for the strict purpose for which it is given.

APPLICABLE LAW

15. This Parent Agreement and all its subsequent variations shall be subject to, governed by and interpreted in accordance with the laws of the Republic of Singapore for every purpose, and the Parties agree to submit to the exclusive jurisdiction of the Courts of the Republic of Singapore.

INDEMNIFICATION OF PARENT

16. The School Bus Operator shall hold the Parent harmless and shall fully indemnify the Parent against all losses, damages, expenses and costs that the Parent may sustain or incur as a result, whether directly or indirectly, out of:

    a. a breach of this Parent Agreement by the School Bus Operator; or

    b. the provision of Services by the School Bus Operator.